

MINUTES
ADVISORY COMMITTEE MEETING
June 26, 2008

The June meeting of the Western Illinois Police Training Unit Advisory Committee was held Thursday, June 26, 2008 at the Western Illinois Police Training Unit, 1801 Windish Drive in Galesburg.

Those present: Kelly Cheesman, Knox County Circuit Clerk; Dave Christensen, Galesburg Police Department; Dave Clague, Knox County Sheriff's Office; Mark Lumbeck, Henderson County Sheriff's Office; Jeff Standard, Fulton County Sheriff's Office; W. Dan Taylor, Canton Police Department; Rick Van Brooker, McDonough County Sheriff's Office; and Brad Zeigler, Monmouth Police Department. Others present: Ken German, Director, WIPTU; Vicki Munson, Officer Manager, WIPTU; Joyce King, Records Clerk, WIPTU and John Levingston, Part-time Program Coordinator, WIPTU. Those absent: Bob Mapes, Hancock County.

Chairman Lumbeck called the meeting to order at 10:08 a.m.

Lumbeck requested action on the minutes from the May 29, 2008 meeting. A motion to accept the minutes was made by Christensen, seconded by Van Brooker. Motion passed.

Cheesman read the Financial Report. A motion to approve the financial report was made by Clague, seconded by Standard. Motion passed.

German gave the Training Report. German stated he was reporting on nine items of training. 70 people attended these trainings and 51 of them counted for soft match. Soft match earned for these classes totaled \$9,383.83. Total soft match earned to date is \$178,743.98. Total soft match required to meet the conditions of the grant is \$115,377.27. German stated we have earned 154.92% of the needed soft match.

German reported on upcoming classes. July 14, 2008 will be Breath Analysis Operator Recertification at WIPTU. August 13, 14, and 15, 2008 will be Standardized Field Sobriety Testing at WIPTU. September 9, 2008 will be Sex Offender Registration and Community Notification at WIPTU. This will be taught by Craig Burge. September 11, 2008 will be Motor Vehicle Theft for Patrol Officers at WIPTU. Illinois State Police Academy provides the instructors for this class. This is an excellent class. They tell you what to look for on stolen cars and VIN numbers. Comprehensive Review of Forensic Interviewing, Interrogation and Interpersonal Communication Methods will be September 24 and 25, 2008 at WIPTU. October 4, 5, 11 and 12, 2008 will be

Mandatory Firearms Training. October 17, 2008 will be Critical Incident Communication for Dispatchers and Patrol Officers. This will be funded through a Homeland Security grant. This is a good class for dispatchers and patrol officers. October 28, 2008 will be Juvenile Officer Recertification class. It will be taught by the Illinois State Police.

On June 24, 2008 Forensic and Response Capabilities of the FBI Laboratory was held. This was lined up by Sheriff Clague. It was taught by Melissa Smrz, Deputy Director, FBI Laboratory. This was an excellent class. There were twelve in attendance. German provided copies of the handout from this class.

German gave the Coordinators Report. German stated the new director of IROCC is Lance Charlson. He stated Charlson is also responsible for conducting the range inspections. Charlson inspected the Galesburg range while German was on vacation. Charlson left a message that it received a good report. The IROCC office is now located at MTU 10. Due to the MTU 10 office relocating the IROCC office will be closed from June 24, 2008 to July 1, 2008.

German stated salary updates have not been received from the following departments:

Abingdon Police Department	Alexis Police Department
Colchester Police Department	Cuba Police Department
Dallas City Police Department	Dunfermline Police Department
East Galesburg Police Department	Gulfport Police Department
LaHarpe Police Department	Maquon Police Department
Plymouth Police Department	Vermont Police Department

German stated we are nearing the end of the current budget year. It ends June 30, 2008. The Chairman and Director will meet with staff at the Illinois Law Enforcement Training and Standards Board office in Springfield between July 9, 2008 and August 25, 2008 for a budget review. German stated Cheesman may also want to attend.

German stated the State of Illinois mileage rate will increase on July 1, 2008 to \$0.505 per mile.

German stated the annual audit has been scheduled for August 4 – 8, 2008. German stated Sikich will be sending two to three people to WIPTU on those dates. They will go over grant award requirements and financial records.

German stated letters were sent to all departments requesting a shoulder patch. The patches are for a display at WIPTU. Patches have not been received from the following departments:

Altona Police Department	Cuba Police Department
Dallas City Police Department	Dunfermline Police Department
Fairview Police Department	Galesburg Public Schools Police Department
Gulfport Police Department	London Mills Police Department

McDonough County Sheriff's Office
Williamsfield Police Department

Warsaw Police Department

German reported on the camera grant application. The ILETSB has \$100,000.00 to purchase cameras. They will be purchasing one in each MTU. There were several requested from departments located in MTU 6. A lottery to select three departments was held. They are 1. Blandinsville Police Department; 2. McDonough County Sheriff's Office and 3. Cuba Police Department. Van Brooker stated he had received a grant and replaced his cameras so his department can be withdrawn.

German reported on departments who had not submitted their personnel rosters to the ILETSB. German reminded everyone these are done every six months. The departments not returning the personnel roster are:

Bushnell Police Department
East Galesburg Police Department
Knox County States Attorney
Vermont Police Department

Dallas City Police Department
Henderson County Coroner
London Mills Police Department

German reported on the mandatory jail mental health DVD. He is having copies made of the DVD and will send those out to each of the jails. He will also have a copy of the power point presentation sent with the DVD. He stated the power point is not easily seen in the DVD. German stated after the employee views the DVD send an attendance roster to WIPTU. He stated this will give you a second record and WIPTU will be able to claim soft match for this.

Lumbeck stated the Department of Corrections is doing a jail inspection. He inquired if German had sent them out. German responded he had not.

German stated the ILETSB Board meeting was held June 4 – 5, 2008 in Springfield. German stated due to an illness he was not able to attend. He stated Munson attended and requested she give an overview of the meeting.

Munson stated the first meeting attended was the ASSIST meeting. There was a demonstration of a police kinesiology class by Jim DiNaso and Brian Marvin. This class is to improve officer fitness and reduce police injuries. Phil Brankin, Director, MTU 3 hosted this class and stated it was a good class but it was a difficult class to convince him to host.

BNSF provided a DVD on "Citizens for Rail Security". This is similar to a community watch program. BNSF would like to add this training to the academies.

The Attorney General's Office gave a presentation on Victim Notification known as AVN or VINE. Training on this program will be offered in October 2008 in Peoria. A free DVD on this program may be requested from the AG's office.

The Illinois State Police Federal Credit Union provided information and brochures on their services.

LaFollette K-9 Training gave a presentation of the 40 hour training available. Currently only this training is certified. He does have cadaver dog training but it is not certified.

The Accident Reconstruction examination is being rewritten and will be done by December 2008.

ERG books were provided. We have those at WIPTU and need to distribute those to each department.

The ILET SB is applying for grants for CIT training and Spanish training. They are also looking at how to add information from the March 2008 Victims Assistance Roundtable to academy training. The ILET SB stated all requests for Death Investigation courses for FY09 should have been submitted by now. They will not be funding any more requests for FY09.

The next meetings were the Curriculum and School Standards Advisory Committee, the Finance and Legislative and Executive Committee, and the Quarterly Board meeting. There will be no funding for reimbursement for non-basic training. If there are no funds sweeps by the Governor they should be able to fund the MTUs for three months instead of two months. As of the meeting date no State budget had been approved. House Bill 5700 was discussed it deals with hiring military contractors. This bill did not come out of the Rules Committee.

The ILET SB is looking at a program to move corrections officers to police officers. Currently Cook County and the ILET SB Executive Institute are working on this. Once the program has been approved it will be available to any sheriffs' office.

The ILET SB discussed the mandated training on autism that will be taught in the academies.

The ILET SB re-certified the Illinois State Police Academy to offer basic law enforcement training. They will be holding one class in the fall of 2008 and one class in the spring of 2009.

German reported there are no expected absences. The next Advisory Board meeting will be July 31, 2008 in Canton at the Sirloin Stockade with Chief Taylor hosting.

Lumbeck stated he did not have anything for the Chairman's Report.

Levingston gave the Part-time Training Report. Levingston stated he spoke with Susie Nichols, ILET SB Executive Institute about the autism training. She is working on adding it to the web training.

Levingston stated he will have the students watch the BNSF video during a Saturday class.

Levingston stated the part-time class is going very well. He stated there have been a lot of challenges with two of the students being in the National Guard. One is being deployed to Afghanistan and the other one was activated for sandbagging during the flooding. Levingston stated the student going to Afghanistan will be taking the State Certification exam in Springfield since he will be leaving on August 26, 2008.

Levingston stated he needs to speak with Jan Allen, ILETSB, about POWER testing. She is on vacation and he will have that information available at the next meeting.

Levingston reminded everyone the POWER test will be July 19, 2008 and all paperwork and fees are due July 11, 2008. This will be the last POWER test before the next part-time training begins on August 23, 2008.

Levingston gave the Court Security Officer Training Report. Levingston stated this Saturday will be the last class. Levingston stated he will begin a waiting list after this class. He stated once he has six to eight people needing this training he will start another class.

No State Training Board report was given as no representative was present.

There was no New Business.

There being no further business to come before the Board a motion to adjourn was made by Christensen, seconded by Cheesman. Meeting was adjourned at 11:02 a.m.

Respectfully submitted,

Vicki L. Munson
Secretary