

MINUTES
ADVISORY BOARD MEETING
May 29, 2008

The May meeting of the Western Illinois Police Training Unit Advisory Board was held Thursday, May 29, 2008 at Cerar's Barnstormer in Monmouth, Illinois.

Those present: Kelly Cheesman, Knox County Circuit Clerk; Dave Christensen, Galesburg Police Department; David Clague, Knox County Sheriff's Office; Martin Edwards, Warren County Sheriff's Office; John Jefferson, Hancock County Sheriff's Office; Mark Lumbeck, Henderson County Sheriff's Office; Bob Mapes, Hancock County; and Brad Zeigler, Monmouth Police Department. Others present: Kenneth German, WIPTU; Vicki Munson, WIPTU; Joyce King, WIPTU; and John Levingston, Part-time Officer Program Coordinator.

Guests present: Alice Mapes; Derrick Johnston, Sergeant, Monmouth Police Department.

Those absent: Curt Barker, Macomb Police Department; Curt Eisenmayer, Henderson County; Jeff Fritz, Canton Police Department; Mike Galloway, Macomb Police Department; Rod Heinze, City of Canton; Edward Ketcham, Fulton County; Allen Pickrel, Knox County; Scott Schwerer, McDonough County; Gary Smith, City of Galesburg; Jeff Standard, Fulton County Sheriff's Office; Joe Switzer, Monmouth Police Department; John Turnbull, Warren County; and Rick Van Brooker, McDonough County Sheriff's Office.

Chairman Lumbeck called the meeting to order at 12:45 p.m.

A motion to approve the minutes of the March 27, 2008 Advisory Committee meeting was made by Clague, seconded by Christensen. Motion passed.

Cheesman read the financial report. Cheesman stated she had met with German and Munson to discuss an assessment increase. The current rate is \$0.15 per capita. The next census is expected to show a decrease and with no increase we will be losing money. If there is a small increase it will break even and there will be no cushion funds. The last time the assessment was increase was July 2000 and that increase was only to last five years. After looking at various amounts it was recommended that the assessment be doubled to \$0.30 per capita.

German requested Munson further explain the increase. Munson stated in 2000 the assessment fee was increased from \$0.125 to \$0.15 based on the population. The next census will be 2010. Based on the estimated census figures all cities and counties will have a reduction in their population. The increase to \$0.30 would take effect July 1, 2009. That assessment would be based on the 2000 census and would generate \$52,220.40. The July 1, 2010 assessment at \$0.30 would be based on the 2010 census. Based on 2006/2007 population estimates the amount collected would be \$49,355.40, a reduction of \$2,865.00 because of the decrease in population. Munson stated that German and Cheesman thought the increase to \$0.30 would last another five years. German stated we need to look at where the unit is at now and where we want it to go in the future.

German explained how the reserve funds have been decreasing over the past few years. Also instructor rates, instructor mileage, instructor lodging, salaries for staff, staff mileage, etc. have been increasing. German stated much of the free training has disappeared and the classes funded by grants are decreasing. German stated most of the quality training classes are costing on the low end of \$2,000.00 for a one day to more than \$7,500.00 for a week long class. If we do not increase the assessment and begin to build up reserve funds, the unit will not be able to afford the expensive training.

German stated that repair and replacement costs are also increasing. He stated the current tape backup has not been working properly. After speaking with the computer technician a new backup drive, five backup disks and installation would cost approximately \$850.00.

German stated he checked with MTU 4 in the Quad City area and MTU 7 in Peoria to see how they assessed their departments. MTU 4 charges \$65.00 per person and when the money runs out they begin charging tuition. MTU 7 charges \$56.00 per officer and \$25.00 for all other staff members. German stated we have never charged tuition and do not want to since you have already paid through the assessment.

Lumbeck stated he would appoint a Budget Committee and then bring their recommendation to the full board. Lumbeck inquired what those present felt about the increase. Most felt an increase was needed and some inquired if it would be better to figure the assessment on departments versus the population.

A motion to approve the financial report as presented was made by Zeigler, seconded by Clague. Motion passed.

A motion to purchase a new backup system was made by Cheesman, seconded by Mapes. Motion passed.

German gave the Training report. German stated there were twelve items to report. 161 people attended these trainings with 132 counting for soft match. Soft match for these classes totaled \$31,829.90. Soft match earned to date totals \$177,492.01. The soft match requirement for the fiscal year is \$115,377.27. We are at 153.84 percent of meeting the soft match requirement.

German reported on upcoming classes. June 2, 2008 will be the Dispatchers Role in Terrorism/Weapons of Mass Destruction Incidents. Currently there are only seven enrolled. This class is funded through a Homeland Security grant. He is not certain if they will fund it for that few. He will be checking on that tomorrow. July 14, 2008 will be Breath Analysis Operator Recertification at WIPTU. August 13, 14, and 15, 2008 will be Standardized Field Sobriety Testing at WIPTU. September 9, 2008 will be Sex Offender Registration and Community Notification at WIPTU.

German gave the Coordinator's Report. German provided a copy of a Baltimore Police Department Criminal Intelligence Bulletin. The Officer Safety Alert showed how guns are being painted to look like toys.

German stated salary update requests had been sent out. He still needed updates from the following departments: Abingdon Police Department; Alexis Police Department; Augusta Police Department; Colchester Police Department; Cuba Police Department; Dallas City Police Department; Dunfermline Police Department; East Galesburg Police Department; Gulfport Police

Department; Hamilton Police Department; Hancock County Sheriff's Department; Knoxville Police Department; LaHarpe Police Department; Maquon Police Department; Monmouth Police Department; Plymouth Police Department; Vermont Police Department; Warren County Sheriff's Department; Warsaw Police Department; and Williamsfield Police Department.

German stated shoulder patches have been requested from all departments. We are collecting this for a display in the classroom. The following departments have not submitted a patch: Altona Police Department; Cuba Police Department; Dallas City Police Department; Dunfermline Police Department; Fairview Police Department; Galesburg Public Schools Police Department; Gulfport Police Department; Hancock County Sheriff's Department; LaHarpe Police Department; London Mills Police Department; McDonough County Sheriff's Department; Plymouth Police Department; Warsaw Police Department; and Williamsfield Police Department.

German stated the audit has been scheduled for August 4 – 8, 2008.

German stated the following departments have not submitted the semi-annual personnel roster to the Illinois Law Enforcement Training and Standards Board. They are: Abingdon Police Department; Bushnell Police Department; Dallas City Police Department; East Galesburg Police Department; Henderson County Coroner; Knox County State's Attorney; London Mills Police Department; and Vermont Police Department.

German stated an inquiry was made about the chiefs and deputy chiefs 20 hour training. The form is available on the ILETSB web site and the chiefs are to complete it. If you do not have Internet access we will send a copy to you. German reminded everyone that WITPU does not fill out the form. However, if you need to check on training you have attended through WIPTU we can provide that information.

German stated the ILETSB provided mental health training for jailors on a DVD. These will be copied and provided to each of the sheriffs' departments. German stated staff will watch the DVD and complete an attendance roster and submit it to WIPTU. Lumbeck suggested keeping a copy of the roster at the department to show the jail inspectors. Jefferson inquired how long was the DVD training. German responded less than two hours.

German reported on expected absences. June 4 and 5, 2008 staff will be attending the ILETSB State Board meeting in Springfield. German will be on vacation June 12 – 18, 2008. The next Advisory Committee meeting will be June 26, 2008 at WIPTU beginning at 10:00 a.m.

Lumbeck did not have anything for the Chairman's report.

Levingston gave the Part-time Training report. Levingston stated the next P.O.W.E.R. test will be July 19, 2008. All forms and fees are due July 11, 2008.

Levingston stated classes are going really well.

Levingston gave the Court Security Training report. Levingston stated they are down to five in the program. They have two more classes and they will be finished June 28, 2008.

No State Report was available.

New Business: Clague stated the Assistant Director for FBI Forensic Services is a Galesburg native and will be in Galesburg in June. She would be willing to sit down and discuss, either formally or informally, about cases and DNA information for about two hours. German will get the information and provide a flyer.

German requested Jefferson let him know how the ISP trooper does. German stated if he is a good instructor he would look into hiring him.

There being no further business a motion to adjourn was made by Mapes, seconded by Zeigler. Meeting adjourned at 1:32 p.m.

Respectfully submitted,

Vicki L. Munson
Secretary