

MINUTES
ADVISORY COMMITTEE MEETING
April 24, 2008

The April meeting of the Western Illinois Police Training Unit Advisory Committee was held Thursday, April 24, 2008 at the Western Illinois Police Training Unit, 1801 Windish Drive in Galesburg.

Those present: Kelly Cheesman, Knox County Circuit Clerk; Dave Christensen, Galesburg Police Department; Martin Edwards, Warren County Sheriff's Office; Mark Lumbeck, Henderson County Sheriff's Office; Bob Mapes, Hancock County; Joe Switzer, Monmouth Police Department and Brad Zeigler, Monmouth Police Department. Others present: Ken German, Director, WIPTU; Vicki Munson, Officer Manager, WIPTU; Joyce King, Records Clerk, WIPTU and John Levingston, Part-time Program Coordinator, WIPTU. Those absent: Jeff Fritz, Canton Police Department and Rick Van Brooker, McDonough County Sheriff's Office. Guests present Alice Mapes.

Chairman Lumbeck called the meeting to order at 10:13 a.m.

Lumbeck requested action on the minutes from the March 27, 2008 meeting. A motion to accept the minutes was made by Zeigler, seconded by Edwards. Motion passed.

Cheesman read the Financial Report. A motion to approve the financial report was made by Mapes, seconded by Christensen. Motion passed.

German gave the Training Report. German stated he was reporting on fifteen items of training. 172 people attended these trainings and 146 of them counted for soft match. Soft match earned for these classes totaled \$19,832.76. Total soft match earned to date is \$148,946.47. Total soft match required to meet the conditions of the grant is \$115,377.27. German stated we have earned 129.10% of the needed soft match.

German reported on upcoming classes. May 10, 11, 17 and 18, 2008 will be Mandatory Firearms Training. May 19, 2008 Breath Analysis Operator Recertification at WIPTU has been rescheduled. The instructor has a jury trial that day. May 21 – 22, 2008 will be Cyber Terrorism, Identity Theft and Cyber Stalking at WIPTU. Currently there are sixteen registered. May 24, 2008 will be Active Officer Qualification. This is for those officers that need to shoot annually and do not access to a range. May 28, 2008 will be Juvenile Court Act and Delinquency Reform Update at WIPTU. Currently there are ten registered. June 2, 2008 will be Dispatchers Role in Terrorism/Weapons of Mass Destruction Incidents at the Macomb Police Department. Currently there are four registered. Even though the name says terrorism it is a good class to send your dispatchers to learn crisis dispatching. August 13, 14, and 15, 2008 will be Standardized Field Sobriety Testing at WIPTU. This is the full blown course. It has not been advertised yet. September 11, 2008 will be Motor Vehicle Theft for Patrol Officers at WIPTU. Illinois State Police Academy provides the instructors for this class. This is a very interesting class and is free.

German stated the active shooter class with the Department of Justice has been cancelled due to a lack of available Homeland Security grant funding.

German requested comments from anyone who attended the recent new chiefs'/sheriffs' training. Christensen stated it was very good training and he would highly recommend it. He stated he attended it a year ago.

German inquired of Christensen about the paperwork for the Command and General Staff Functions Incident Command System (ICS300 & ICS400). King responded that the paperwork had been delivered just before the meeting began. German stated certificates will be issued for the training.

German inquired about the memo from Hancock County and the rapid response training to be held May 31, 2008 in Warsaw. Lumbeck stated July 26 and 27, 2008 there will be similar training at West Central. This will be taught by the Illinois State Police. Lumbeck stated he will fax the information to German.

German gave the Coordinators Report. German stated the annual budget has been submitted to the Illinois Law Enforcement Training and Standards Board. German stated two budgets were submitted one with a one percent pay increase and the other with a five percent reduction. German stated he had submitted a memo concerning the five percent reduction budget explaining why the WIPTU budget should not be reduced. German stated a couple of the reasons were no unit vehicle expense and no building expense. He also expressed concern that a reduction might lead to losing employees.

German stated John Bucci, ILETSB, had been giving training on the EDI. However, after the first training there were so many questions that needed to be addressed that he cancelled the other trainings.

German stated the CAPS machine is at WIPTU and available for departments to use.

German stated he had received a list from ILETSB of departments that have not submitted the semi-annual personnel rosters. Those departments are: Abingdon Police Department, Bushnell Police Department, Cuba Police Department, Dallas City Police Department, East Galesburg Police Department, Henderson County Coroner, Knox County States Attorney, London Mills Police Department, Maquon Police Department and Vermont Police Department.

German stated he received information on training sponsored by the FBI. It is Assessing Threats of Targeted School Violence. There are two dates. The flyer with the information will be mailed with the WIPTU training flyers.

German reported expected absences. The office will be closed May 26, 2008 for Memorial Day. The next Advisory Board meeting will be May 29, 2008 at the Barnstormer in Monmouth with Chief Zeigler hosting.

Lumbeck gave the Chairman's Report. Lumbeck appointed a Performance Review Committee. Those members are Christensen, Mapes, Zeigler and Lumbeck. They will meet May 20, 2008 at 10:00 a.m. at WIPTU.

Levingston gave the Part-time Training Report. Levingston stated the part-time class is finishing up Unit 4 this Saturday. There are seven students in the class and two are in the National Guard. Levingston stated scheduling has been a challenge for these two students as he has to send them to other MTUs for the missed training. Levingston stated one of the students will be deployed in August and he is working with the ILETSB to get him certified before leaving the country.

Levingston stated the POWER test scheduled for last Saturday was cancelled as there was no one registered for it. Levingston stated the next POWER test will be July 19, 2008 with paperwork and fee due July 11, 2008. Levingston stated if you will be enrolling a student in the training beginning August they will need to take the POWER test in July.

Levingston gave the Court Security Officer Training Report. Levingston stated they are down to five students. Levingston stated all students were doing very well. There are three more sessions they will need to complete.

No State Training Board report was given as no representative was present.

New Business: German stated some preliminary work has been done by Munson on the population for the hard match dues. German stated comparing the 2006/2007 population estimates with the 2000 census there is a decrease of 9,550 people which translates into a cash loss of \$1,432.50 with no increase in the assessment fee. German stated he will be meeting with Cheesman to discuss raising the assessment fee on May 7, 2008. German stated after the meeting he will provide recommendations to the Advisory Board.

There being no further business to come before the Board a motion to adjourn was made by Christensen, seconded by Cheesman. Meeting was adjourned at 10:42 a.m.

Respectfully submitted,

Vicki L. Munson
Secretary