

MINUTES
ADVISORY BOARD MEETING
December 17, 2009

The December meeting of the Western Illinois Police Training Unit Advisory Board was held Thursday, December 17, 2009 at Best Western Prairie Inn in Galesburg, Illinois.

Those present: Marion Brown, Henderson County Board; Kelly Cheesman, Knox County Circuit Clerk; Dave Christensen, Galesburg Police Department; David Clague, Knox County Sheriff's Office; John Jefferson, Hancock County Sheriff's Office; Jeff Standard, Fulton County Sheriff's Office; Joe Switzer, Monmouth Police Department; Dan Taylor, Canton Police Department; Rick Van Brooker, McDonough County Sheriff's Office; and Brad Zeigler, Monmouth Police Department. Others present: Kenneth German, WIPTU; Vicki Munson, WIPTU; Joyce King, WIPTU; and John Levingston, Part-time Officer Program Coordinator.

Those absent: Greg Bacon, Knox County Board; Curt Barker, Macomb Police Department; Chris Butcher, Macomb Police Department; Martin Edwards, Warren County Sheriff's Office; Mike Elam, Fulton County Board; Sal Garza, City of Galesburg; Mark Lumbeck, Henderson County Sheriff's Office; Bob Mapes, Hancock County; Kevin R. Meade, City of Canton; Scott Schaefer, Police Training Specialist, Illinois Law Enforcement Training and Standards Board; Scott Schwerer, Fulton County; and John Turnbull, Warren County.

Guests present: Chief Wm. Terry Parks, Canton Park District Police Department; Director John Schlaf, Knox College Police Department; Lieutenant Doug Lafary, Fulton County Sheriff's Office; Lieutenant Larry Howarter, Canton Police Department; Lieutenant Jerry Kinney, Monmouth Police Department; Julie Richardson, Monmouth Police Department; Traci Van Brooker; Becky Christensen; Cindy Levingston and Mary German.

Chairman Zeigler called the meeting to order at 11:03 a.m.

A motion to approve the minutes of the November 19, 2009 meeting was made by Brown, seconded by Jefferson. Motion passed.

Cheesman read the financial report. A motion to approve the financial report was made by Taylor, seconded by Christensen. Motion passed.

German gave the Training report. There were six items to report on. 113 people attended these classes with 102 counting for soft match. Soft match earned for these classes totaled \$15,284.50. The soft match requirement for the fiscal year is \$131,082.52; soft match to date is \$91,878.17. We are at 70.09 percent of meeting the soft match requirement.

German reported on upcoming classes. February 9, 2010 will be Comprehensive Approach to Child Sexual Abuse Investigation at WIPTU. Currently there are thirteen registered. This will be taught by Chief Dan Langloss, Dixon Police Department. February 16, 17 and 18, 2010 will be Comprehensive Review of Forensic Interviewing, Interrogation and Interpersonal Communications

Methods at WIPTU. Currently there are nine registered. Class will be from 8:00 a.m. until 4:00 p.m. each day and taught by Jeff Baile. This is an excellent class and teaches how to interpret body movement during interrogation. February 23, 2010 will be School Violence, Law Enforcement Preparation and Response at Carl Sandburg College from 8:00 a.m. until 5:00 p.m. German stated he would like to have participation from the college security personnel and school personnel. This is a chance for the schools and law enforcement to compare what each does. Mike Wargo will be the instructor. This is a worthwhile class for this area.

German stated he had a class taught by Don Hays, Criminal Law Update and Freedom of Information Act. He received several requests for a full day on the Freedom of Information Act. German stated he has scheduled a one day Freedom of Information Act on February 24, 2010 in Canton. German stated anyone may apply to any public entity for information. Under the new law each public entity will have to establish a FOI officer in each department. The person filling this position will need to be advertised on the department's web page, if they have one. German stated attendees may bring questions to class or provide them to German prior to the class. German stated this is a good class to check that your procedures are in compliance with the new law.

March 2, 3 and 4, 2010 will be Breath Analysis Operator at Macomb Police Department. This class is limited to twenty-four. May 7 and 8, 2010 will be the Executive Development Workshop: Mastering Today's Leadership Challenges. We are a sponsoring MTU so officers from our unit will not have to pay tuition to attend. May 8, 9, 15 and 16, 2010 will be Mandatory Firearms Training. Registration deadline is April 21, 2010.

German gave the Coordinator's report. German stated yesterday Dustin Courson, Courson and Associates, closed the books for fiscal year 2009.

German stated at the last Advisory Board meeting the Board voted to use the salaries from IDES. German stated the State Training Board was notified and he has not heard anything from them about the change.

German stated the Training Needs Assessment Surveys will be coming out soon. German stated these let him know what classes you would like to see put on. German requested the departments complete and return them. There will be a list of requested classes from the prior year included with the survey to assist in thinking about classes.

German stated the State Training Board meeting was scheduled for December 9 and 10, 2009. Due to the weather he did not attend. Schlaf gave a brief report on the meeting. Schlaf stated the housing at PTI and the contract were finalized. The Board will assist PTI with approximately \$66,000.00 for housing. Schlaf stated Director McClain has decided to take a more active role with the Illinois Terrorism Task Force. Susie Nichols, ILETSB Executive Institute, had been on the ITTF. Schlaf stated law enforcement came out better than in the past with funding. Schlaf stated it was a short meeting but a good meeting.

German stated Nichols will be receiving her Masters degree on December 19, 2009.

German stated PA 96-0230 deals with parole officers carrying a weapon off duty. This law becomes effective January 1, 2010. The State Training Board will be looking at this. German stated he is not certain about a Form E for the parole officers. German stated if the parole officers need to be qualified a range fee to the Galesburg Benevolent and Protective Association will need to be paid.

German stated the State Training Board will not be funding any Death Investigation classes for a while from the Coroners Grant Fund.

German stated Ernie Manrique, Director, MTU 4, will be retiring effective April 1, 2010.

German stated the annual report for WIPTU has been submitted to the State Training Board.

German stated the bi-annual department personnel rosters last time were submitted at 100 percent, other than Gulfport which does not have a department. German stated Gulfport Police Department needs to submit a personnel roster with the names deleted a letter to the State Training Board.

Macomb Police Department and Canton Park District Police Department, each took a set of the old part-time training tapes. If no other departments are interested in the remaining set it will be disposed of.

German inquired if Jefferson had information on new laws. Jefferson responded the no cell phone usage in a school or construction zone becomes effective January 1, 2010.

German discussed the police1.com web site. There was an article concerning firearms training and attitudes need to change. The article stated that 80 percent of officers killed in the line of duty are killed within five feet or less. The article made the point officers are not as familiar with guns as in the past and criminals practice twenty-three times a year versus officers practicing less.

German reminded everyone to return the survey Chairman Zeigler sent concerning the Advisory Board meetings. It should be returned by January 19, 2010.

German reported on expected absences. The office will be closed December 24 and 25, 2009 for Christmas and December 31, 2009 and January 1, 2010 for New Years. German will be on vacation December 21 – 28, 2009. The next meeting will be January 28, 2010 at Cerar's Barnstormer in Monmouth beginning at noon.

Zeigler gave the Chairman's report. Zeigler stated this has been a difficult year. Decisions have been made concerning crime scene technicians, polygraph, etc. by the Illinois State Police that affect our departments. He suggested talking to State Representatives to get the ISP to come out and assist the departments.

Levingston gave the Part-time Training report. Levingston stated Phase 18 will be taking the State Certification examination. Phase 19 Part-time has eight students and one court security student.

Levingston stated the graduation dinner will be December 19, 2009 and Schlaf will be the guest speaker.

Levingston stated the State Training Board is in the process of redoing the Court Security Officer training program. He has received a couple of telephone calls from Jan Allen, ILETSB, with questions as they are going over the Administrative Rules.

Levingston stated he is taking names for Court Security Officer training. It should begin July 2010 with the part-time training.

Levingston reminded everyone to check the WIPTU web site for POWER test information. If you hire a part-time officer they must take the POWER test within six months of their employment date.

They also must complete the 40-hour mandatory firearms training within six months of their employment date. They must be enrolled within six months of their employment date and complete the training within eighteen months of their employment date. For court security officers the training must be completed within twelve months of their employment date.

Levingston reminded everyone that if a part-time officer works for more than one department you must keep track of all hours worked for all departments. If the officer goes over the part-time limit, the employing department will be liable for going over the hours.

Levingston stated if a part-time officer has not completed the training within eighteen months to not process any arrests from the officer.

Schlaf gave the State Report. There have been funds sweeps by the Governor's Office. The State Training Board will attempt to talk to the Governor's Office about releasing funds and discourage the funds sweeps.

New Business: None.

With no further business to discuss a motion to adjourn was made by Taylor, seconded by Christensen. Meeting adjourned at 11:47 a.m.

Respectfully submitted,

Vicki L. Munson
Secretary