

MINUTES
ADVISORY COMMITTEE MEETING
October 30, 2008

The October meeting of the Western Illinois Police Training Unit Advisory Committee was held Thursday, October 30, 2008 at the Western Illinois Police Training Unit, 1801 Windish Drive in Galesburg.

Those present: Kelly Cheesman, Knox County Circuit Clerk; Dave Christensen, Galesburg Police Department; Mark Lumbeck, Henderson County Sheriff's Office; Bob Mapes, Hancock County; Jeff Standard, Fulton County Sheriff's Office; Joe Switzer, Monmouth Police Department; Rick Van Brooker, McDonough County Sheriff's Office and Brad Zeigler, Monmouth Police Department. Others present: Ken German, Director, WIPTU; Vicki Munson, Officer Manager, WIPTU; Joyce King, Records Clerk, WIPTU and John Levingston, Part-time Program Coordinator, WIPTU. Those absent: W. Dan Taylor, Canton Police Department. Guest present: Alice Mapes.

Chairman Lumbeck called the meeting to order at 10:13 a.m.

Lumbeck requested action on the minutes from the September 25, 2008 meeting. A motion to accept the minutes was made by Christensen, seconded by Cheesman. Motion passed.

Cheesman read the Financial Report. A motion to approve the financial report was made by Standard, seconded by Van Brooker. Motion passed.

German gave the Training Report. German stated he was reporting on nineteen items of training. 267 people attended these trainings and 172 of them counted for soft match. Soft match earned for these classes totaled \$25,569.36. Total soft match earned to date is \$53,368.44. Total soft match required to meet the conditions of the grant is \$115,826.98. German stated we have earned 46.08% of the needed soft match.

German reported on classes. October 2, 2008 an ICE training scheduled by Terry Lucas at the Macomb Police Department was cancelled. There were only seven people registered. This training has been rescheduled to January 29, 2009. It will again be at the Macomb Police Department. This should be a good class. There will be two sessions. Each session will be taught by federal people. They will explain how they operate and what they look for, etc. This should be a very informative class. October 4, 5, 11 and 12, 2008 was the 40-hour Mandatory Firearms Training. There was one student that failed. The sheriff is deciding on how to proceed on whether or not sent the officer through the training again. German stated the students are not just stamped approved. German stated he stands behind his instructors and their decision to fail a student.

German reported on upcoming classes. November 6, 2008 will be Criminal Case Law Update in Canton. This class will be taught by Don Hays. There are thirty-two registered. November 10, 2008 will be Stationary and Moving Radar Certification sponsored by the Monmouth Police Department from 1:00 p.m. – 5:00 p.m. There are six registered and this is open to anyone. November 13, 2008 will be Anhydrous Ammonia Safety for Law Enforcement at WIPTU. This is a three hour class and there are seven registered. Grow mark brings a tank in and talks about the safety valve and they show the effects on the body. November 18, 2008 will be Concealed Compartments in Motor Vehicles at the Fulton County Farm Bureau in Lewistown. There are twenty-two registered. December 18 and 19, 2008 will be Illinois Vehicle Code. There are four registered. German stated he spoke with Ernie Manrique, Director, MTU 4 about this class and it received great reviews when he held it. This is the same curriculum as taught at the State Police Academy. Hopefully, we will have some more interest in this class. January 6, 2009 will be Use of Force from 8:00 a.m. until 4:00 p.m. Mike Doubet will be the instructor. He is an attorney and also an officer with the Farmington Police Department. German stated he heard him speak at the Fulton County Chiefs meeting and was excellent. January 13, 2009 will be Police Stress: Walking the Thin Blue Line. This will be from 8:30 a.m. – 4:30 p.m. at WIPTU and taught by Gayle Sullivan. This is a new class for WIPTU, but she has taught it at a couple of the MTUs. January 16, 2009 will be Criminal Law Review taught by Kevin Burke.

German gave the Coordinators Report. German stated Jeff Fritz, former chief at Canton Police Department, has been hired as a Program Manager at the ILETSB Executive Institute in Macomb. German stated Fritz will be dealing with the part-time program and curriculum development and Homeland Security classes.

German stated he has given out the ERG's, except to Hancock County. German stated he has also provided the canine video. Zeigler stated he needed a copy of the canine video. German stated the canine video can be used at shift briefings.

German stated the audit was done in August. He has received the preliminary report and there is one finding. German stated upon speaking with Lauren Groff, Sikich, it was learned that every MTU will have this finding because of new audit standards and it will be issued every year. The ILETSB knows about this. German stated there is nothing dishonest or crooked going on with WIPTU to receive this finding. German stated WIPTU uses QuickBooks, requires two signatures on checks and three signatures on the Accounts Payable Claims and keeps a log of incoming checks.

German reported expected absences. He reminded everyone to set their clocks back on November 2, 2008. German stated he will be on vacation November 10, 2008 through November 18, 2008. The office will be closed November 11, 2008 for Veteran's Day and November 27 and 28, 2008 for Thanksgiving. The next Advisory Board meeting will be November 20, in Macomb at The Old Dairy with Chief Galloway hosting. German stated there is a change in time. It will begin at 12:30 p.m. and Master Sergeant Mark Atchison will be the guest speaker. He will speak about FOID card changes.

Lumbeck did not have anything for the Chairman's Report.

Levingston gave the Part-time Training Report. Levingston stated Phase 17 is under way. There has been a little bit of a challenge as some of the students do not think this is a serious program. Levingston stated he has one student that he may have to remove from the program if he does not improve. Levingston stated he has spoken with the student's chief and the chief agrees with him. The last computer training stated it should take approximately forty-four hours to complete. Most of the students completed it in twenty-five to thirty hours. This student completed it in four hours and has failed two tests.

Levingston stated the Phase 16 graduation was held in Macomb at the Sapphire Restaurant on October 11, 2008 with about thirty-six in attendance. Susie Nichols, ILETSB Executive Institute was the guest speaker. Her speech was on ethics and she provided each student with a book on ethics.

Levingston stated the Canton newspaper had a very nice article on Julia Moll, Canton Park District Police Department. She had an average score of 98 percent for Phase 16. Levingston suggested it would be nice if each department could do this for each graduating student, it would also help the part-time program.

Levingston stated there will be three taking the POWER test on November 1, 2008 in Macomb for Phase 18.

Levingston stated part-time officers must pass the POWER test within six months from their date of hire. If they have not passed the POWER test they will not be able to participate in the part-time program.

Levingston stated he is beginning a list of those that will need court security officer training. Currently there are not enough to conduct a class, but contact him with any names for this training. Standard stated he had one more to put on the list.

No State Training Board report was given as no representative was present.

New Business: German stated he purchased a used multi-media projector for \$450.00 and the original cost had been over \$800.00. German reminded everyone that WIPTU has this equipment available to borrow.

There being no further business to come before the Board a motion to adjourn was made by Christensen, seconded by Van Brooker. Meeting was adjourned at 10:46 a.m.

Respectfully submitted,

Vicki L. Munson
Secretary